

Office location: 101 Exchange Avenue, Vaughan, ON L4K 5R6
 Mailing address: 5 Shoreham Drive, Downsview, Ontario M3N 1S4
 Ph: 416-661-6600 Fax: 416-661-6898 www.trca.on.ca



CONCEPT DEVELOPMENT APPLICATION

2018.02.01

Property Owner	
Name:	
Mailing Address:	
Postal Code:	Email:
Phone #:	Fax #:

Agent/Inquirer	
Name:	
Mailing Address:	
Postal Code:	Email:
Phone #:	Fax #:

Property Location				
Project Address:				
Municipality:				
Nearest Major Intersection:				
Lot:	Plan:	OR	Lot:	Conc.:

Proposal
Works Proposed:

Plans/Drawings (Attached)	
<input type="checkbox"/> Legal Survey *	<input type="checkbox"/> Site Plan *
<input type="checkbox"/> Other (please list)	

* Required

FEES

RESIDENTIAL: <input type="checkbox"/> \$370 (Minor) <input type="checkbox"/> \$830 (Standard) <input type="checkbox"/> \$3,375 (Major) <input type="checkbox"/> \$6,370 (Complex) <input type="checkbox"/> \$1,100 (Additional technical review) <input type="checkbox"/> \$3,300 (Expedited real estate review)	COMMERCIAL, INDUSTRIAL, INSTITUTIONAL: <input type="checkbox"/> \$830 (Minor) <input type="checkbox"/> \$3,375 (Standard) <input type="checkbox"/> \$6,370 (Major) <input type="checkbox"/> Specific fee (Complex)	Payment Method: Cheque <input type="checkbox"/> Credit/Debit Card <input type="checkbox"/>
Card No.	Visa <input type="checkbox"/> Master <input type="checkbox"/> AMX <input type="checkbox"/>	
Expiry Date:	Cardholder Name (print clearly):	

Note: Fee is required at the time of submission. Definitions of the fee categories are provided on page 2.

Is this inquiry the subject of an offer to purchase?

Yes No

TRCA is under no obligation to meet real estate deadlines, in the instance of an offer to purchase. Providing adequate timing is the responsibility of the agent/owner/purchaser to resolve file review, potential meetings, and discussion on complex issues.

By signing this application, consent is given to TRCA, its employees and other persons as required by TRCA, to access the property for the purpose of a site visit.

I/We, the owner(s) _____ declare that to the best of my/our knowledge, all of the above information, plans and submissions are true, valid and current.

Signature of Owner:	Date:
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Landowner Authorization

If this application is to be submitted by a solicitor or agent on behalf of the owner(s), this Landowner Authorization must be completed and signed by the owner(s). If the owner is a corporation acting without agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.

NOTE TO THE OWNER(S):

IF THE APPLICATION IS TO BE PREPARED BY A SOLICITOR OR AGENT, AUTHORIZATION SHOULD NOT BE GIVEN UNTIL THE APPLICATION AND ITS ATTACHMENTS HAVE BEEN EXAMINED AND APPROVED BY YOU, THE OWNER(S).

I/WE _____ HEREBY AUTHORIZE _____ TO PROVIDE AS MY AGENT ANY REQUIRED AUTHORIZATIONS OR CONSENTS, TO SUBMIT THE ENCLOSED APPLICATION TO THE TORONTO AND REGION CONSERVATION AUTHORITY, AND TO APPEAR ON MY BEHALF AT ANY MEETINGS RELEVANT TO THE APPLICATION.

Signature of Owner:	Date:
Signature of Agent/Inquirer:	Date:

Definitions:

Minor – projects for which a letter/response is required from TRCA (for properties located adjacent to a natural feature or natural hazard area) which may affect the program or policy interests of TRCA, and for which comments from TRCA may be provided. Minor projects may require technical review related to only **one** technical discipline. Up to one site visit or meeting with a TRCA Planner is included. Multiple submissions are not applicable to Minor Concept Development applications.

Standard – projects that meet TRCA policies, and require scoped technical analysis in up to two technical disciplines (i.e. scoped EIS review and/or water management screening and assessment, or standard geotechnical review). Up to one meeting and one site visit with a TRCA Planner and one TRCA technical staff member is included. Multiple submissions are not applicable to Standard Concept Development applications.

Major – projects which are significant in geographic area, and/or for which submission of multi-disciplinary technical studies are required to demonstrate that TRCA or partner municipality program or complex policy interests can be met. Major projects generally require more complex ecological, geotechnical, water resource engineering, hydrogeological, or fluvial geomorphic studies and assessment. Major projects may require a site visit and up to two technical team or planning meetings. Up to three submissions are included.

Complex – projects for which a full suite of applicable technical studies is required to demonstrate consistency with TRCA or partner municipality program or complex policy interests. Complex projects typically involve extensive modifications to the landscape. Complex projects may also be characterized by one or more of the following:

- i. The need for up to three working meetings and up to three submissions;
- ii. The need for additional TRCA technical assessments (i.e. technical modeling refinements);
- iii. Extensive technical study review in one or more of the following: including complex hydrogeological, fluvial geomorphology, natural channel design, wetland interference, environmental impact studies; or,
- iv. Require more than one day of TRCA fieldwork.

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Please be advised that TRCA's mailing address is different from our office location. As such, please ensure that you submit your application to the correct address below.

By Mail: 5 Shoreham Drive, Downsview, ON M3N 1S4

In Person or By Courier: 101 Exchange Avenue, Vaughan, ON L4K 5R6